

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING - DRAFT
JANUARY 15, 2019**

In attendance: Michael Poost, President
Kevin McCann, Vice President
Bob West, Treasurer
Lynne Oudekerk, Secretary
Betty Bellino-Giugno, Trustee
Mari Harris, Trustee
Jill Dugas Hughes – Library Director
Tom Grant – Rensselaer County Legislature
Holly Kennedy – Town of East Greenbush
Liz Reyner – President, Friends of the Library

Excused: Shay Harrison, Trustee
Eileen Riley, Recording Secretary

Meeting called to order at 7:35 pm.

OATH OF OFFICE: Ms. Oudekerk and Ms. Harris were sworn in as Trustees of the library.

PUBLIC COMMENT: None

NOMINATIONS FOR OFFICERS AND COMMITTEE ASSIGNMENTS: The Nominating Committee, headed by Ms. Giugno, proposed the following slate of officers for 2019:

Mr. Poost, President
Mr. McCann, Vice President
Mr. West, Treasurer
Ms. Oudekerk, Secretary

The President appointed members for the board committees:

2019 Admin Committee

Mr. McCann, Chair
Mr. West
Ms. Oudekerk

2019 Service Committee (Chair pending):

Ms. Giugno
Mr. Harrison
Ms. Harris

MINUTES: No report

TREASURER'S REPORT:

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MOTION: Mr. McCann moved to accept the Off-Warrant Expenses dated December 31, 2018 in the amount of \$50,073.49. Ms. Giugno seconded. All voted in favor, none opposed. The motion carried.

MOTION: Mr. McCann made a motion to authorize the signing of the Warrant of Bills dated December 31, 2018 in the amount of \$56,803.23. Ms. Harris seconded. All voted in favor, none opposed. The motion carried.

MOTION: Ms. Guigno made a motion to move \$12,000 of the Hurr Gift income from the 2018 Operating Account into the Hurr Capital Account and move \$20,000 of unused unallocated expenses into the Capital Reserve. Seconded by Ms. Oudekerk. Five Trustees approved, Mr. McCann abstained. The motion carried.

MOTION: Mr. McCann moved to accept the Off-Warrant Expenses dated January 14, 2019 in the amount of \$39,087.92. Ms. Oudekerk seconded. All voted in favor, none opposed. The motion carried.

MOTION: Mr. McCann made a motion to authorize the signing of the Warrant of Bills dated January 14, 2019 in the amount of \$153,460.51. Mr. Poost seconded. All voted in favor, none opposed. The motion carried.

MOTION: With 4% of the 2019 year completed, Ms. Harris moved to accept the Profit and Loss and Balance Sheet as presented. Mr. McCann seconded. All voted in favor, none opposed. The motion carried.

Mr. McCann and Ms. Harris left at 8:45 pm. No motions were presented after this point.

COMMITTEE REPORTS: None

LIAISON REPORTS:

FRIENDS OF THE LIBRARY:

Work continues on their membership database, with plans for a 2019 rollout. At their 2019 planning meeting, they set volunteer engagement as the top priority for 2019, with upcoming leadership vacancies looming.

TOWN OF EAST GREENBUSH:

The Columbia Lacrosse Club will build four lacrosse fields at the Town Park. A site plan proposal has been submitted for two mixed use buildings off Springhurst Drive. Planning is underway for a senior housing community on Luther Road between Glaz Street/ Newkirk Road.

RENSSELAER COUNTY:

The Governor today announced that the Wadsworth Laboratory will be built on the Harriman campus in Albany, not on the UAlbany campus in East Greenbush. Issues likely to impact the county in 2019

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include: raising the age at which youth can be charged as adults, election reform, and efforts to legalize marijuana in the state.

UPPER HUDSON LIBRARY SYSTEM:

The state has issued a new sexual harassment policy that mandates sexual harassment training for all staff this year and every year. Trustees and staff will need training by October 2019.

DIRECTOR'S REPORT:

Ms. Dugas Hughes provided a detailed summary of progress on the 2017-2020 Strategic Plan. Upcoming library events of note include: Take Your Child to the Library (2/2/19), the Day Before the Awards Film Festival (2/23/19), the Hygge-themed Adult Winer Reading Challenge, and the 2-1-1 Tax Assistance Program. The library is also rolling out a Library of Things lending program in February. The Meeting Room Policy is still in development as staff work to address procedural issues.

PERSONNEL: No report.

OLD BUSINESS: No report.

NEW BUSINESS: No report.

Ms. Oudekerk made a motion to adjourn at 9:15 pm. Mr. West seconded this motion. It carried unanimously.

Respectfully Submitted,
Lynne Oudekerk, Secretary