

In attendance: Michael Poost – President  
Lisa Fox – Vice President  
Kevin McCann – Treasurer  
Mandy McCord – Secretary  
Evelyn Neale – Library Director  
Jennifer O’Brien  
Elizabeth Giugno  
Patty Hulihan  
Eileen Riley – absent

Meeting called to order at 7:35

Public Comment: None.

Minutes: Mr. Poost made a motion to accept the April minutes with spelling/grammatical corrections (p1, 3<sup>rd</sup> paragraph “P%L” should be “P&L”; p1, 9<sup>th</sup> paragraph “6 Fiends” should be “6 Friends”; p2, 7<sup>th</sup> paragraph should have a period at the end of the last sentence) . 2<sup>nd</sup> Ms. Hulihan. No questions. All in favor. No objections. The motion passed.

Treasurer’s Report: Ms. O’Brien made a motion to authorize the signing of the Warrant in the amount of \$30,039.57. 2<sup>nd</sup> Ms. Fox. All questions were answered to the satisfaction of the Board. All in favor. No objections. The motion passed.

Ms. Fox made a motion to accept the P & L reflecting 37% of the year completed and the Balance Sheet as presented. 2<sup>nd</sup> Ms. O’Brien. Mr. Poost asked when fully depreciated items should be taken off of our assets list. This is a question for Marie Stark, our accountant, and will be asked with our September audit. All in favor. None opposed. The motion passed.

Ms. Hulihan made a motion to accept the Off-Warrant in the amount of \$79,416.27. 2<sup>nd</sup> Ms. O’Brien. No questions. All in favor. None opposed. The motion passed.

Budget Committee: Mr. McCann presented the Proposed 2015 Budget that will be proposed at the Public Hearing for their input before we formally vote on it. Ms. Neale will document how the Schodack assessment is derived prior to her departure. The Friends will be asked for funds to replace the public PC monitors. Ms. McCord made a motion to accept the Proposed 2015 Budget as presented to be proposed at the Public Hearing. 2<sup>nd</sup> Ms. O’Brien.

Mr. McCann made the following motion:

*The Treasurer is authorized to consolidate the existing reserve funds which consist of (1) the Administrative Contingency Fund, (2) The Short Term Capital Fund and (3) the Long Term Capital Fund into two (2) reserve funds to be designated as The Operational Contingency Reserve and the Capital Reserve. \$100,000 from the existing reserve funds will be transferred to the new Operational Contingency Reserve (OCR) and the remaining \$251,552.49 will be transferred to the new Capital Reserve. It is understood that the OCR will be used only to fund necessary but unanticipated operational costs incurred within a fiscal year for which adequate budgeted funds are not available.*

Ms. McCord made a motion to accept. 2<sup>nd</sup> Ms. O’Brien. All in favor. None opposed. The motion passed.

Service Committee: No meeting last month.

Administration Committee: No meeting last month. Ms. Neale has presented the health insurance options to the staff which will begin in July. The current stipend rate on the Health Insurance Policy will be retained through July 2016. She will also research how to handle health insurance for the one employee who is enrolled in Medicare program with Bouchey. Mr. McCann made a motion to accept the second reading of the Code of Ethics. 2<sup>nd</sup> Ms. Fox. No further

questions. All in favor. None opposed. The motion carried. It will be signed by the Board members at the next Board meeting.

Task Force: No meeting last month. Ms. Neale drafted a letter with a report of the North Greenbush Library and Board meeting and potential actions that will be instituted by the East Greenbush Library affecting North Greenbush residents to be sent to all those who received the original letter. Mr. Poost will review it this month. Mr. Poost met with engineers regarding the Control System project which is moving forward.

Ms. Neale met with colleagues at the YMCA and Hawthorne Ridge regarding the impact of an expansion of Community Way. The Town has been moving forward with discussions with Quadrini Enterprises including the requirement that Quadrini would have to build a sidewalk from the high school to Couse Corners as part of the Community Way extension project.

Director's Report: The new computer system has numerous bugs. Ms. Neale has reached out to the other libraries on the system to resolve the bugs and lack of support. They will present the highest priority issues to Tim at Upper Hudson to help get them addressed.

ULAN: The Annual meeting will take place June 10 at the Century House.

Old Business: The Library has received several proposals for parking lot repairs and is awaiting others. The area between the Library and YMCA needs works too, the cost of which is proposed to be split between the two organizations. The Library may close for a period during the repair work.

Ms. Hulihan made a motion to authorize the spending of up to \$60,000 for the parking lot repairs based on vendor selection by Ms. Neale and Mr. Poost. 2<sup>nd</sup> Ms. Fox. No further questions. All in favor. None opposed. The motion carried.

Mr. McCann made a motion to authorize the spending of up to \$3,000 for the road repairs between the Library and YMCA based on vendor selection by Ms. Neale and Mr. Poost. 2<sup>nd</sup> Ms. Fox. No further questions. All in favor. None opposed. The motion carried.

Grants to replace the parking lot lights with energy efficient fixtures will be researched as an option to replacing the one light that is currently out. The existing light replacement is estimated to be \$3,000-\$4,000. The discussion was tabled for now.

New Business: Ms. Neale's last day at the library is June 17<sup>th</sup>, 2015. Her first day at her new position is June 29<sup>th</sup>. Mr. McCann made a motion to accept Ms. Neale's resignation letter "with regrets". 2<sup>nd</sup> Ms. Fox. No further questions. All in favor. None opposed. The motion carried.

Ms. Giugno noted that a new East Greenbush political party mentioned the Library in a letter in the Advertiser. The reference could be construed as the Library supporting the new party as opposed to merely providing a community meeting room. It was decided we will not respond directly to the notice, however we will add a note on the Library website referencing our policy of community meeting rooms being open to all community groups, and usage of them does not constitute the Library's support of a group's mission.

Mr. Poost made a motion to adjourn at 8:57pm. 2<sup>nd</sup> Ms. O'Brien.

Respectfully Submitted,  
Mandy McCord, Secretary